

Notice of Hearing



Listening Learning Leading

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Date: 15 February 2019

Website: <http://www.southoxon.gov.uk>

A meeting of the Licensing Panel will be held on Tuesday 26 February 2019 at 10.00 am in Meeting Room 1, 135 Eastern Avenue, Milton Park, Milton, Abingdon OX14 4SB

to consider the following matter:
the relevant representations received in connection with an application for:
**a premises licence for Thame Town Cricket Club, Church Meadow,
Church Road, Thame, OX9 3AJ**
under the Licensing Act 2003.

The report of the Head of Housing and Environment, information submitted by the licence holder, and copies of the relevant representations are attached to this notice and are available to view on the [council's website](#).

Any three members of the council's Licensing Acts Committee can form the Licensing Panel. The membership is expected to be:

Lorraine Hillier

David Nimmo-Smith

Ian White

Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

1 Declaration of interests

To receive any declarations of discloseable pecuniary interests in respect of items on the agenda for this meeting.

2 Procedure (Pages 3 - 8)

To note the procedure for the meeting (attached).

3 Application for a premises licence for Thame Town Cricket Club, Church Meadow, Church Road, Thame OX9 3AJ (Pages 9 - 57)

To consider the report of the head of housing and environment (attached).

MARGARET REED

Head of Legal and Democratic

SOUTH OXFORDSHIRE DISTRICT COUNCIL

LICENSING ACT 2003

LICENSING ACTS PANEL – PROTOCOL AND PROCEDURE

1.0 Introduction

- 1.1 This protocol and procedure has been adopted by the council's Licensing Acts Committee in order to ensure that all meetings are carried out in accordance with the law and all parties receive a fair hearing.
- 1.2 For the purposes of this protocol and procedure the following terms have the meanings assigned to them:-
- (a) "the Act" means the Licensing Act 2003.
 - (b) "the parties" means all persons to whom a notice of hearing has been given.
 - (c) "the regulations" means the Licensing Act 2003 (Hearings) Regulations 2005 as amended.
 - (d) "exempt information" means those categories of information set out in Schedule 12A to the Local Government Act 1972 as amended.
- 1.3 This document has been prepared having regard to the statutory provisions contained in the Act, the Regulations, the Guidance issued by the Secretary of State for Culture, Media and Sport (latest version issued June 2013) and the LACORS Guidance for Local Authorities dated March 2005.

2.0 The licensing objectives and statement of policy

- 2.1 The Act sets out four licensing objectives which are fundamental to the decision making of the panel. The licensing objectives are follows:-
- (a) The prevention of crime and disorder.
 - (b) Public safety.
 - (c) The prevention of public nuisance.
 - (d) The protection of children from harm.
- 2.2 Any application or licensing matter which comes before a panel will be treated on its own merits having regard to the following issues:-
- (a) The promotion of the four licensing objectives.
 - (b) The council's statement of licensing policy.
 - (c) The most recent guidance issued by the Secretary of State for Culture, Media and Sport.
 - (d) The merits of the application and the representations received from the parties.

3.0 Before the hearing

- 3.1 The council has a duty to hold a hearing within a timescale specified in the regulations. In most cases the timescale is 20 working days calculated from the end of the relevant representation period. However, there are other cases where the timescale is shorter ranging from between 5 and 10 working days depending on the nature of the case in question. The council will ensure adequate notice is given to the parties involved.
- 3.2 The council will send all parties a notice of hearing giving details of the date, time and venue for the panel meeting. This notice will normally be sent giving at least 10 working days' notice of the hearing, although in some cases a shorter notice period is required.
- 3.3 The council will use its reasonable endeavours to email the notice to any of the parties who consent to that approach.
- 3.4 The notice of hearing will normally be accompanied by an agenda, together with a report from the licensing officer which shall set out the details of the case.
- 3.5 The sub-committee will take into account the party response forms when considering the procedure to be adopted at the hearing.

4.0 The panel

- 4.1 The membership of the panel has been determined as set out in the decision of the Licensing Acts Committee.
- 4.2 Members will only be permitted to take part in determining a case if they have been present throughout the whole hearing and have no conflict of interest in the matter.
- 4.3 The quorum is 3 members who shall determine any issue by a simple majority of votes. If the votes are tied the chairman of the panel will have a second or casting vote.

5.0 Hearing - general principles

- 5.1 The parties have the right to attend the hearing and to be assisted or represented by any person (whether legally qualified or not) such as a relative, friend, their solicitor or counsel.
- 5.2 The parties will be entitled to address the members of the panel at the hearing and question any other party if given permission to do so by the panel. They will also be able to provide further information in support of their case on any points upon which the council has sought further clarification or explanation.
- 5.3 Each party will have a maximum of 20 minutes to make their representations and present their evidence unless there are some exceptional reasons to justify a longer period.
- 5.4 There is a presumption that any hearing will take place in public so that the sub-committee's decisions can be made in an accountable and transparent way, but on occasions it may be necessary to exclude the public and members of the press if the sub-committee considers that it is in the public interest to do so. Members will consider

that matter having regard to any exempt information which may need to be disclosed by any of the parties during the hearing.

- 5.5 If any party does not attend or are not represented at the hearing then the panel may take the following action:
- (a) When a party informs the council that they do not intend to attend or be represented at the hearing the panel will proceed in their absence unless it is in the public interest to adjourn the hearing to a new date. For example, if the council is informed a person cannot attend due to unforeseen personal circumstances such as illness, then the panel may adjourn the hearing to a new date.
 - (b) If any party fails to inform the council whether they intend to attend or be represented at a hearing then it is likely the panel will proceed in their absence unless there are exceptional circumstances making it necessary in the public interest to adjourn the hearing to a new date.
 - (c) Where the hearing proceeds in the absence of any party the panel will consider their representations or documentation contained in the list of documents.
- 5.6 If for any reason the hearing is adjourned to a new date the council will notify all parties of the new date, time and place of the adjourned hearing.
- 5.7 Late representations and evidence will only be considered by the panel with the agreement of all the parties present at the hearing.
- 5.8 The panel has the right to exclude any parties disrupting the hearing but will allow any excluded party to submit any information in writing which they would have given to the panel had they not been required to leave.
- 5.9 The panel will be assisted and advised by one of the council's solicitors or legal advisers and a democratic services officer will also be present to assist the members in providing a record of proceedings.
- 5.10 The licensing officer from the council will also be at the hearing to present a report and to offer advice and expertise based upon their professional knowledge of the application but without making any recommendations.

6.0 **Hearing procedure**

- 6.1 Election of chair - the panel will elect a chairman for the hearing (if not previously appointed) in the presence of the parties.
- 6.2 Welcome and introductions - the chairman will open the meeting, introducing the members of the panel and officers to the parties and then invite the parties or their respective representatives to introduce themselves.
- 6.3 Outlining the procedure – the chairman will then outline the nature of the application, the decisions to be taken and the procedure to be followed. If there are any preliminary issues made in any of the party response forms, those issues will be addressed and determined at this stage.
- 6.4 Licensing officer's report – the hearing will begin with a presentation by the council's licensing officer who will outline the application, any relevant representations received and deal with all policy and statutory guidance matters by reference to their report. members of the panel may then ask any relevant questions of the licensing officer.
- 6.5 The parties' cases – the chairman will invite the respective parties to present their cases in the following order:

- (a) the applicant
- (b) each responsible authority
- (c) each interested party
- (d) the licence holder if not the applicant

and on each occasion the cases will be dealt with in the following way:

- (a) the relevant party shall address the panel and present any witnesses within the time limit allowed by the panel
- (b) members can then ask relevant questions
- (c) the licensing officer may also ask relevant questions through the chairman of the panel
- (d) although there is no intention to allow parties to cross-examine others, they may ask relevant questions through the chairman.

- 6.6 Final submissions – each party will be given the opportunity by the chairman to summarise their respective cases if they wish for a maximum period of 5 minutes each. Final submission shall be made in the following order:

- (a) interested parties

- (b) each responsible authority
- (c) the applicant
- (d) the licence holder if not the applicant

6.7 Chairman's final comments – the chair will invite the parties to state they have had a fair opportunity to put their respective cases. The panel will deal with any issues arising prior to retiring to make their decision.

7.0 **After the hearing**

7.1 At the end of the hearing, the panel will retire or ask everyone apart from its legal adviser and democratic services officer to leave the room while the panel considers its decision. The panel may call upon its solicitor or legal adviser, and the democratic services officer, if it needs legal or procedural advice.

7.2 If the panel wishes to clarify any point which arose during the hearing, it will recall all parties even if only one is asked for further explanation.

7.3 When the panel has made its decision, members will return to the room or invite the parties back into the room and the chairman will report the decision of the panel to those present.

7.4 The chairman will also inform them that a written decision notice explaining the reasons behind their decision will be sent to all parties.

8.0 **Record of proceedings**

8.1 The democratic services officer shall prepare a record of the panel's proceedings which shall be signed by the chairman of the panel.

8.2 The record of the proceedings shall be retained by the council for a period of at least 6 years from the date of determination or the disposal of any appeal.

Updated December 2016

Licensing Acts Panel



Report of Head of Housing and Environment

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To: Licensing Acts Panel

DATE: 26 February 2019

Application for a premises licence for Thame Town Cricket Club, Church Meadow, Church Road, Thame, OX9 3AJ

Recommendation

That the panel consider the application for a premises licence and the relevant representations and decide whether to a) grant the licence as applied for, b) grant the licence after modifying any conditions to such extent as the authority considers necessary for the promotion of the licensing objectives, c) exclude from the scope of the licence any of the licensable activities to which the application relates, d) refuse to specify a person in the licence as the premises supervisor or e) reject the application.

Purpose of Report

1. To present the facts and relevant representations received in respect of an application for a premises licence for Thame Town Cricket Club, Church Meadow, Church Road, Thame, OX9 3AJ to the Licensing Acts Panel in order that it can determine the application under Section 18 of the Licensing Act 2003.

Strategic Objectives

2. The relevant strategic objective is that of 'Invest in the district's future'. The relevant corporate priority is that of 'reducing crime and tackling anti-social behaviour'.

Background

- 3.1 The Licensing Act 2003 ('the Act') established a single integrated scheme for licensing premises which are used for the supply of alcohol, regulated entertainment, late night refreshment or permission to carry on some or all of

these activities. In the Act these activities are referred to collectively as the 'licensable activities'.

3.2 Any assessment of licensable activities must consider and promote the four licensing objectives:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm.

3.3 Licences will normally be granted by the licensing officer under delegated powers but in the event of representations being received regarding the grant of a premises licence the application is then referred to the Licensing Acts Panel to be considered.

3.4 An application has been received for a new premises licence for Thame Town Cricket Club, as at **Appendix 1**. The application is for the following licensable activities:

Licensable Activity	Proposed days & times
Sale of alcohol (on sales only)	Sunday - Thursday 09:00 - 22:45 Friday and Saturday 09:00 - 23:45
Films (indoors only)	Friday and Saturday 18:00 - 22:30 Sunday 18:00 - 22:00
Live and recorded music (indoors only)	Friday and Saturday 23:00 - 23:30
Late night refreshment (indoors only)	Friday and Saturday 23:00 - 23:45
Opening times	Sunday - Thursday 08:30 - 23:00 Friday and Saturday 08:30 - 00:00

For ease of reference, the conditions proposed by the applicant in their application can be found at **Appendix 2**.

3.5 None of the responsible authorities have made representations in respect of the application.

3.6 Ten representations have been made in favour of the application, which can be found at **Appendix 3**. 7 representations have been made against the application (one of which is signed by residents of 8 households), which can be found at **Appendix 4**.

3.7 A map to show the location of the streets from which representations have been received can be found at **Appendix 5**.

3.8 The previous cricket club building at the site, which has been demolished, had a club premises certificate permitting the supply of alcohol from 12:00 to 22:30 on Sundays and 11:00 to 23:00 Monday to Saturday. No regulated entertainment was permitted by the club premises certificate.

3.9 A meeting was held at the premises on 17 January, at which a number of residents outlined their concerns in respect of anti-social behaviour, noise nuisance, dispersal; issues, traffic and parking. In addition, concerns were raised that the club would become a commercial operation. The club responded that it is not possible for them to run as a commercial entity as they are a Community Amateur Sports Club (CASC). This is a provision where local sports club can register with HMRC and benefit from tax reliefs where they meet certain qualifying conditions, such as being organised on an amateur basis, non-profit making, and with a main purpose as the provision of facilities for, and the promotion of participation in, eligible sports.

Options

4.1 In determining the application the authority must give weight to:

- representations received from responsible authorities
- representations received from other persons
- the Secretary of State's guidance issued under Section 182 of the Licensing Act 2003
- the council's statement of licensing policy and
- the steps necessary to promote the licensing objectives

4.2 In view of the above, the panel is requested to consider the application for the variation of the premises licence and decide whether to:

- (a) grant the licence as applied for,
- (b) grant the licence after modifying any conditions to such extent as the authority considers necessary for the promotion of the licensing objectives
- (c) exclude from the scope of the licence any of the licensable activities to which the application relates,
- (d) refuse to specify a person in the licence as the premises supervisor,
- (e) reject the application.

Financial Implications

5. Should the applicant or any other person wish to appeal against a decision of the council, they may do so to the magistrates' court. The council would incur costs should this occur, although the court may decide to award costs if the council's decision was upheld.

Legal Implications

6.1 The Human Rights Act 1998 requires public bodies to ensure everything they do is compatible with Convention Rights and makes it unlawful for a public authority to act incompatibly with those rights. When determining whether to grant the application the panel will be aware of human rights considerations, specifically Part 1, Article 6, the right to a fair trial, Part 2 and Article 8 the right to respect for private and family life for those making representations.

- 6.2 The hearing of all applications is subject to the principles of natural justice.
- 6.3 Section 17 of the Crime and Disorder Act 1998 states, 'without prejudice to any other obligation imposed on it, it shall be the duty of each authority to exercise its various functions with due regard to the likely effect of those functions on and the need to do all that it reasonably can to prevent crime and disorder in its area'.
- 6.4 Under Schedule 5, Part 1 of the Licensing Act 2003, any person aggrieved by the decision in respect of the application may appeal to a Magistrates' Court within 21 days of the date of the decision.

Conclusion

7. This report provides information submitted by the applicant, responsible authorities and other persons. The panel must determine this application with a view to promoting the four licensing objectives. It must, having had regard to all the relevant objections made and the evidence it hears, a) grant the application as applied for, b) grant the application with modified conditions or c) reject the application in whole or in part.

Background Papers

None.

Appendix 1: Application

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We Thame Town Cricket Club Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Thame Town Cricket Club Church Meadow Church Road			
Post town	Thame	Postcode	OX9 3AJ
Telephone number at premises (if any)		[REDACTED]	
Non-domestic rateable value of premises		£ Band B	

Part 2 - Applicant details

- | Please state whether you are applying for a premises licence as | Please tick as appropriate |
|---|---|
| a) an individual or individuals * | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| c) a recognised club | <input checked="" type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |
| f) a health service body | <input type="checkbox"/> please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | <input type="checkbox"/> please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> please complete section (B) |

h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev) <input type="checkbox"/>
Surname <input type="text"/>		First names <input type="text"/>		
Date of birth <input type="text"/>	I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality <input type="text"/>				
Current residential address if different from premises address <input type="text"/>		<input type="text"/>		
Post town <input type="text"/>	<input type="text"/>		Postcode <input type="text"/>	<input type="text"/>
Daytime contact telephone number		<input type="text"/>		
E-mail address (optional)	<input type="text"/>			

SECOND INDIVIDUAL APPLICANT (if applicable)

+

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev) <input type="checkbox"/>
Surname <input type="text"/>		First names <input type="text"/>		
Date of birth <input type="text"/>	I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality <input type="text"/>				
Current postal address if different from premises address <input type="text"/>		<input type="text"/>		
Post town <input type="text"/>	<input type="text"/>		Postcode <input type="text"/>	<input type="text"/>
Daytime contact telephone number		<input type="text"/>		
E-mail address (optional)	<input type="text"/>			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	Thame Town Cricket Club Limited
Address	Church Meadow Church Road Thame Oxfordshire OX9 3AJ
Registered number (where applicable)	11074234
Description of applicant (for example, partnership, company, unincorporated association etc.)	Company and CASC
Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>The premises comprises the replacement sports pavilion for Thame Town Cricket Club, replacing the original pavilion which was demolished in October 2018. The building is located at Church Meadow, immediately adjacent to the site of the old building.</p> <p>The new building is two-storey, with changing rooms, scoring and umpires rooms, kitchen, toilets (including disabled), bar and clubroom on the ground floor, and on the first-floor a hall (suitable for community use), toilets (also including disabled), small kitchen and storage room.</p> <p>The bar will be the point of sale for alcohol, with the ground floor hall the main social area, with the first floor hall, balcony and ground floor terrace area the secondary areas where alcohol is likely to be consumed. Some club members and guests will consume alcohol supplied on the premises outside the pavilion at the edge of the cricket boundary in front of the building, in a zone approximately 80m to the left and 80m to the right of the pavilion building.</p>

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)
- Provision of late night refreshment** (if ticking yes, fill in box I)
- Supply of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	<input type="text"/>	<input type="text"/>	Please give further details here (please read guidance note 4) <input type="text"/>	Both	<input type="checkbox"/>
	<input type="text"/>	<input type="text"/>			
Tue	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for performing plays (please read guidance note 5) <input type="text"/>		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) <input type="text"/>		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) [Redacted]		
Mon	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			
Tue	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Wed	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]	No seasonal variations are proposed.		
Thur	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	18:00	22:30			
	[Redacted]	[Redacted]			
Sat	18:00	22:30			
	[Redacted]	[Redacted]	No non-standard timings are proposed.		
Sun	18:00	22:00			
	[Redacted]	[Redacted]			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) [Redacted]		
Day	Start	Finish	State any seasonal variations for indoor sporting events (please read guidance note 5) [Redacted]		
Mon	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			
Tue	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6) [Redacted]		
Wed	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			
Thur	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			
Fri	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			
Sat	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			
Sun	[Redacted]	[Redacted]			
	[Redacted]	[Redacted]			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	<input type="checkbox"/>	<input type="checkbox"/>	Please give further details here (please read guidance note 4) <input type="checkbox"/>	Both	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			
Tue	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
Wed	<input type="checkbox"/>	<input type="checkbox"/>		State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5) <input type="checkbox"/>	
Thur	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	<input type="checkbox"/>	<input type="checkbox"/>	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6) <input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>			
Sat	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
Sun	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	<input type="checkbox"/>	<input type="checkbox"/>	Please give further details here (please read guidance note 4) Live music performances will be infrequent – not more than once every six weeks on average in any 12 month period. The music will be a mixture of acoustic and amplified sound performed by club members or invited artistes. Audiences will not exceed 100 for any performance.	Both	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>			
Tue	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
Wed	<input type="checkbox"/>	<input type="checkbox"/>		State any seasonal variations for the performance of live music (please read guidance note 5) There are no seasonal variations.	
Thur	<input type="checkbox"/>	<input type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>			
Fri	23:00	23:30	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
	<input type="checkbox"/>	<input type="checkbox"/>			
Sat	23:00	23:30			
	<input type="checkbox"/>	<input type="checkbox"/>			
Sun	<input type="checkbox"/>	<input type="checkbox"/>	The Club has an annual summer ball at which live amplified music is played between the hours of 1930 and 0000. This takes place indoors, and is covered each year by a TEN.		
	<input type="checkbox"/>	<input type="checkbox"/>			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	<input type="text"/>	<input type="text"/>	Please give further details here (please read guidance note 4) Background music may be played in the main hall areas in association with the main activities e.g. club bar (non-amplified) or keep-fit classes.	Both	<input type="checkbox"/>
	<input type="text"/>	<input type="text"/>			
Tue	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>		State any seasonal variations for the playing of recorded music (please read guidance note 5)	
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>		Where recorded music is played in a tent this will only occur between April and September	
	<input type="text"/>	<input type="text"/>			
Fri	23:00	23:30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6) No non-standard timings are proposed.		
	<input type="text"/>	<input type="text"/>			
Sat	23:00	23:30			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	<input type="text"/>	<input type="text"/>	Please give further details here (please read guidance note 4) [Redacted]	Both	<input type="checkbox"/>
	<input type="text"/>	<input type="text"/>			
Tue	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>		State any seasonal variations for the performance of dance (please read guidance note 5)	
	<input type="text"/>	<input type="text"/>		[Redacted]	
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6) [Redacted]		
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing []		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	[] []	[] []		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	[] []	[] []	Please give further details here (please read guidance note 4) []		
Wed	[] []	[] []			
Thur	[] []	[] []	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5) []		
Fri	[] []	[] []			
Sat	[] []	[] []	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6) []		
Sun	[] []	[] []			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish			Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Mon	[] []	[] []	Please give further details here (please read guidance note 4)			
Tue	[] []	[] []				
Wed	[] []	[] []	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)			
Thur	[] []	[] []				
Fri	23:00 []	23:45 []	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)			
Sat	23:00 []	23:45 []				
Sun	[] []	[] []				

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	09:00	22:45	Some members and guests will consume alcohol supplied on the premises outside the pavilion at the edge of the cricket boundary in front of the building, in a zone approximately 80m to the left and 80m to the right of the pavilion building. State any seasonal variations for the supply of alcohol (please read guidance note 5) The above boundary zone consumption will only occur in the cricket season April – September). Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) If non-standard times occur these will be covered by TENs (including New Year’s Eve).	Both	<input type="checkbox"/>
Tue	09:00	22:45			
Wed	09:00	22:45			
Thur	09:00	22:45			
Fri	09:00	23:45			
Sat	09:00	23:45			
Sun	09:00	22:45			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Angus Lachlan	
Date of birth	
Postcode	
Personal licence number (if known) (to be advised)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Our changing rooms are secure and there is no direct access from them to the bar or hall. We do not show films for restricted age groups or have gambling machines on the premises.

L

+

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) There are no seasonal variations.
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) There are no non-standard timings.
Mon	08:30	23:00	
Tue	08:30	23:00	
Wed	08:30	23:00	
Thur	08:30	23:00	
Fri	08:30	00:00	
Sat	08:30	00:00	
Sun	08:30	23:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

We are a well-run and organised club of long-standing. We have a director who is responsible for running the bar and who reports to the general committee on a monthly basis. The bar will be staffed by trained volunteers when it is open and all bar staff will be over the age of 18.

b) The prevention of crime and disorder

The bar area and hall is supervised at all times when the bar is open.

The bar servery is secured by a roller shutter which will be closed and locked when the bar is closed.

There are Fire Officer approved locks on all external hall doors and to the bar store.

The Clubhouse (premises) is covered by a CCTV system and burglar alarmed.

An incident book will be maintained within which full details of all occurrences of disorder at the premises will be recorded. The incident book will be kept on the premises at all times and will be made available for inspection by the police.

No one carrying open or sealed bottles or glasses of alcohol will be admitted to the premises at any time.

No customers will be permitted to take open containers of alcoholic beverages from the premises.

+c) Public safety

The bar manager on duty will be responsible for checking the number of people entering and leaving the premises and ensuring that once the maximum occupancy is reached, no further persons are admitted.

Irresponsible drinks promotions will not be permitted, and the standards for the management of responsible drinks promotions including 'happy hours' produced by the British Beer and Pub Association will be complied with.

The licence holder or people authorised by them will check the premises before it opens to ensure there are no risks to patrons and that all safety precautions are in place.

The bar manager will ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.

The bar manager will ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.

The telephone numbers of local taxi operators will be available at the premises for the benefit of members and their guests.

All bottles and glasses and rubbish will be removed from public areas on a regular and frequent basis.

The electrical system at the premises, including portable appliances will be inspected and tested annually by a competent person and a satisfactory safety report obtained. A competent person will be a suitably qualified electrician who is registered with the ECA or NICEIC.

The gas system, including appliances, will be inspected annually and tested by a Gas Safe Registered engineer and a satisfactory Gas Safety Certificate will be obtained.

There are no oil fired boilers and appliances on the premises.

All safety certificates and inspection reports will be kept on site and made available for inspection by officers of relevant statutory bodies.

The fire safety measures provided on the premises will be maintained in good working order, and their adequacy will be determined on a regular basis, by the carrying out of a fire risk assessment as required by, and in accordance with the Regulatory Reform (Fire Safety) Order 2005.

An adequate and appropriate supply of first aid equipment and materials will be available on the premises.

d) The prevention of public nuisance

The premises have a CCTV system installed and signage informing members and guests of this.

The bar manager on duty will ensure that staff regularly patrol the premises both indoors and out to supervise the orderly conduct of patrons.

Prominent, legible notices requesting people to leave the premises and the area quietly will be displayed at all exits.

The licence holder, or persons authorised by them, will control the volume of regulated entertainment taking place at the premises.

No music or speech is permitted to be played by external speakers without separate written consent from the relevant authorities.

All external doors and windows will be kept shut, other than for access and egress, in all rooms when events involving amplified music or speech or other entertainment are likely to create noise.

The outside areas provided for the use of members and guests will have facilities for the disposing and collecting of litter.

To minimise the effect of littering, litter bins will be placed both inside and directly outside the premises. During opening hours, and at the close of business, arrangement will be made for litter from the bar area to be collected from the immediate vicinity and stored inside the premises pending collection.

Where drinks are going to be consumed in outdoor areas they will be served in plastic or toughened glass.

Risk assessments will be carried out for any hirings and sufficient numbers of appropriately trained persons shall be on duty to ensure quiet dispersal of any patrons from such events as required.

A monitored phone line shall be in place at all times when the premises is operating under the licence. If any complaints are received, a note shall be made of the details and any actions taken as a result.

e) The protection of children from harm

The Club has a policy of not hosting 18- year or 21- year birthday parties.

A proof of age policy exists in the club and will be enforced in the new bar area.

A Challenge 25 policy will be employed where those individuals who appear to be under the age of 25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence.

Any restrictions on the admission of children to the premises will be displayed outside the premises.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12).

If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	21/11/2018
Capacity	Club Director and Vice Chairman

Appendix 2: Proposed Annex 2 Conditions

1. The bar will be staffed by trained persons over the age of 18.
2. The bar area and hall shall be supervised at all times when the bar is open.
3. The bar servery shall be secured by a roller shutter which will be locked shut when the bar is closed.
4. There shall be fire officer approved locks on all external hall doors and to the bar store.
5. The clubhouse shall be covered by a CCTV system (with appropriate signage) and burglar alarm.
6. An incident book shall be maintained within which full details of all occurrences of disorder at the premises will be recorded. The incident book shall be kept on the premises at all times and shall be made available for inspection by the police on request.
7. No-one carrying open or sealed bottles or glasses of alcohol shall be admitted to the premises at any time.
8. No customers shall be permitted to take open containers of alcoholic beverages from the premises.
9. The bar manager on duty shall be responsible for checking the number of people entering and leaving the premises and ensuring that once the maximum occupancy is reached, no further persons are admitted.
10. Irresponsible drinks promotions shall not be permitted, and the standards for the management of responsible drinks promotions including 'happy hours' produced by the British Beer and Pub Association shall be complied with.
11. The licence holder or people authorised by them shall check the premises before it opens to ensure there are no risks to patrons and that all safety precautions are in place.
12. The bar manager shall ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.
13. The bar manager shall ensure that all staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.
14. The telephone numbers of local taxi operators shall be available at the premises for the benefit of members and their guests.
15. All bottles and glasses and rubbish shall be removed from public areas on a regular and frequent basis.
16. The electrical system at the premises, including portable appliances will be inspected and tested annually by a competent person and a satisfactory safety report obtained.
17. The gas system, including appliances, shall be inspected annually and tested by a Gas Safe Registered engineer and a satisfactory Gas Safety Certificate will be obtained.
18. There shall be oil fired boilers and appliances on the premises.
19. All safety certificates and inspection reports shall be kept on site and made available for inspection by officers of relevant statutory bodies.

20. An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.
21. The bar manager on duty shall ensure that staff regularly patrol the premises both indoors and out to supervise the orderly conduct of patrons.
22. Prominent, legible notices requesting people to leave the premises and the area quietly shall be displayed at all exists.
23. The licence holder, or persons authorised by them, shall control the volume of regulated entertainment taking place at the premises.
24. No music or speech shall be played by external speakers without separate written consent from the relevant authorities.
25. All external doors and windows shall be kept shut, other than for access and egress, in all rooms when events involving amplified music or speech or other entertainment are likely to create noise.
26. The outside areas provided for the use of members and guests shall have facilities for the disposing and collecting of litter.
27. To minimise the effect of littering, litter bins shall be placed both inside and directly outside the premises. During opening hours, and at the close of business, arrangement shall be made for litter from the bar area to be collected from the immediate vicinity and stored inside the premises pending collection.
28. Where drinks are going to be consumed in outdoor areas they shall be served in plastic or toughened glass.
29. Risk assessments shall be carried out for any hirings and sufficient numbers of appropriately trained persons shall be on duty to ensure quiet dispersal of any patrons from such events as required.
30. A monitored phone line shall be in place at all times when the premises is operating under the licence. If any complaints are received, a note shall be made of the details and any actions taken as a result.
31. The Club shall maintain a policy of not hosting 18- year or 21- year birthday parties.
32. A Challenge 25 policy shall be employed where those individuals who appear to be under the age of 25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence.
33. Any restrictions on the admission of children to the premises shall be displayed outside the premises.

Appendix 3: Representations in favour of the application

From: Raye Simpson
Sent: 29 January 2019 12:34
To: Licensing South <licensing@southoxon.gov.uk>
Subject: Thame Cricket Club application for license

Re: application LAPREM/05364/18 I write in support of this license for Thame Cricket Club.
The newly built Cricket Club pavilion will be a huge asset for Thame being able to provide facilities for social occasions, meetings etc. As it is run by volunteers I can see no problem with a license being granted and am confident that any events can be well organised and overseen.

Raye Simpson

High Street, Thame

From: Hill Bridget

Subject: License application by Thame Cricket Club [LAPREM/05364/18]

Date: 28 January 2019 11:06:05 GMT

To: licensing@southoxon.gov.uk

I am pleased to write in support of the Thame Cricket Club in their application for a premises License.

The new Cricket Pavilion in Thame is an excellent new addition to the Town's facilities. It will be used and enjoyed, not only by our sporting enthusiasts, but also is being made available for all residents to hire for other functions and personally organised events. So the idea of having a liquor license for such events is an excellent idea. Clearly since Thame Cricket Club Ltd is a largely volunteer-run group there are unlikely to be many late night events being organised and I understand that the building has the latest double-glazed windows to minimise any local noise disturbance.

I hope SODC will feel able to support this venture.

Yours sincerely

Bridget Hill

High Street
THAME

From: Ray Pierce
Sent: 31 January 2019 06:54 PM
To: Licensing South
Subject: Licensing application Ref: LAPREM/05364/18

I live very near to Priest End in THAME and attended the Peora Residents Association AGM on the 24th January chaired by Charles Boundy.

The Thame Cricket Club Licensing Application was the last point on the agenda.

Mr Boundy admitted to having a vested interest in that his house backs onto the cricket ground but promised to give an unbiased summary of the application.

I intend to bypass the scaremongering biased summary from Mr Boundy other than to say he closed the meeting without giving many people a real opportunity to challenge his summary and I'm sure there were quite a few.

We should celebrate having a reborn and successful cricket club in Thame. It will be a real asset to the town.

The striking clubhouse has been constructed using the latest modern materials and techniques which will absorb and therefore reduce the noise effect. I have been told by a dog walker that he could not hear any noise from a recent event, which included a marquee, held in the clubhouse.

TCC will attract talented cricketers men, women, boys and girls. Coaching courses for all age groups will be held throughout the season and not, if you believe Mr Boundy, simply attract loud party goers beer fests and a nuisance.

Anyone wishing to hire the luxury facilities offered by the club will be carefully vetted and 18th and 21st birthday parties will not be entertained.

There will always be members in the clubhouse to monitor behaviour, abide by closing time regulations and make sure people also respect neighbours as they vacate the premises

A REAL ASSET FOR THAME.

Regards

Ray Pierce, Resident Thame

Michaelis Road, Thame

From: Mags Lightbody
Sent: 01 February 2019 12:41
To: Licensing South <licensing@southoxon.gov.uk>
Subject: Re: Ref:LAPREM/05364/18 - Thame Town Cricket Club premises licence application

To Whom It May Concern,

I am writing to support the application for an extended Premises licence for Thame Town Cricket Club.

There was a very one-sided argument from the PEORA residents AGM last week which I don't think reflects the true situation.

The residents of Thame, not just those very local to it, are very lucky to have this new clubhouse - apart from the excellent facilities for the cricket players, which include myself, my husband and my 5 year old daughter, they are accommodating the Day Centre and events for all ages from babies to the elderly.

The extension of the bar licence is surely allow the club to hire itself out to a greater variety of events and give it more revenue options. I myself hope to host an evening fundraising Painting Party event there in May and possibly my daughter's birthday party.

My mother and I both live within a couple of hundred metres of the club and have never known there ever to be any noise from the club in the past and don't expect there to be in the future. The clubhouse overlooks the charming Church Meadow and has very very few (if any) houses that could possibly hear any loud music played at a later night event such as a 40th birthday party. There are several access points not just along the small residential street connecting it to the High Street - including a large carpark, a walk across the cricket pitch to the Aylesbury Rd, through the churchyard and so no particular problem with congestion or noisy entry/exiting. The clubhouse is brand new surely has the latest sound proofing and double glazing which the old pavilion - a repurposed barn, did not.

All in all I think we should support this application and realise that this clubhouse is bringing opportunities to the area and is a fabulous recreational facility that can be used by a very many local residents rather a notional inconvenience to a handful of people lucky enough to live so close to it.

Thank you for your consideration,
Mags Lightbody

Michaelis Rd, Thame

From: Ali Jinman
Sent: 03 February 2019 18:36
To: Driscoll, Laura <Laura.Driscoll@southandvale.gov.uk>
Subject: LAPREM/05364/18

Dear Laura,

Thanks for your reply regarding the licensing objectives.

I was present at the recent AGM of the Residents' Association and am aware that the Chairman has sought to insinuate that there has been ASB on Church Meadow which might in some way be related to the cricket club.

I talk to a lot of other neighbours of the club and walk my dog every day on Church Meadow. It is very clear to me that the few incidents of ASB during the Summer were caused by groups of youths, usually on warm Friday evenings, who had somehow managed to obtain alcohol from local supermarkets and are nothing to do with the cricket club and its activities. I understand from the local policing team's newsletter that these youths have moved away from the Southern Road recreation ground due to regular police patrols.

Indeed, I know that the club has installed CCTV on the new building and have encouraged local residents to phone 101 and report any ASB to the local policing team.

Yours sincerely,
Ali Jinman

Priest End, Thame

-----Original Message-----

From: Jane Wainwright

Sent: 03 February 2019 15:15

To: Licensing South <licensing@southoxon.gov.uk>

Subject: License application LAPREM/05364/18

We are writing to support this application by Thame Town Cricket Club. The cricket club fulfils an important local function by encouraging sport and fitness among adults and young people. The new pavilion is an important resource in this role. The club, with the new building, is now providing a wider service to community groups in Thame, where there is a general lack of suitable spaces.

The license applied for will enable TTCC to extend its provision, both by supporting the cricket and offering function space to Thame residents. Living close to the cricket club, we are satisfied that the relatively limited number of functions envisaged will not cause additional noise and traffic.

We hope that this application will be approved.

Jane Wainwright

Kate Watkins

High Street, Thame

From: Roger Cooper
Sent: 03 February 2019 22:13
To: Licensing South <licensing@southoxon.gov.uk>
Subject: LICENSING APPLICATION BY THAME TOWN CRICKET CLUB

LICENSING APPLICATION BY THAME TOWN CRICKET CLUB

We understand that the Licensing Authority is already satisfied that Thame Town Cricket Club is a responsible body to operate a licence for the sale of alcoholic drinks.

We would bring to the attention of the licensing authority that the new Clubhouse is located significantly further away from neighbouring houses in Bell Close, and that it is constructed using the latest wall and roofing insulation materials, and benefits from equally modern double glazing, which all reduce any noise emitting from the building. The old clubhouse built using old agricultural buildings had none of the benefits which the new building materials provide.

With regards to concerns about any extra traffic and parking generated by the new Clubhouse, the Club has already taken action to ask members to walk, cycle or car share to and from the Club.

If concerns are expressed to the Licensing Authority about extra private events in the new Clubhouse, the Authority should be assured that from April to late September the Club is fully committed to cricketing activity, and it is unlikely that extra events can be accommodated in the cricket calendar.

Whenever private events are held at the Club, there will always Club Members present to monitor, control and prevent any adverse noisy activity very closely. They will also be there to ensure that no public nuisance is generated and that the rights and peace of the neighbours are respected.

With regards to the recently observed nuisance behaviour generated by teenagers on Church Meadow, we would suggest that as Church Meadow is a public space, this nuisance behaviour is a matter for the local authority and police.

We would hope that the Club will be granted a license that will allow it to function as a sporting and community facility for the benefit of the many in Thame and surrounding district.

Yours sincerely
Roger & Ann Cooper
Social Members of Thame Town Cricket Club

Old Union Way, Thame

From: Victoria Shaw
Sent: 04 February 2019 01:15 PM
To: Licensing South
Subject: Ref: LAPREM/05364/18

Ref: LAPREM/05364/18

To Whom It May Concern,

I am writing to support the application for an extended Premises licence for Thame Town Cricket Club.

The new clubhouse at Thame Town Cricket Club has been a long time in the coming. As a resident on the Aylesbury Road, who can view the cricket pitch from my house, is very much looking forward to spending time with family and friends at the new Clubhouse.

I believe the old clubhouse had a bar licence for many years and that the new clubhouse will now present many more opportunities to the members of the cricket club and the residents of Thame and the surrounding areas. I myself have children and look for venues to have their parties, birthday celebrations and also enjoy a social side of an evening after playing cricket on a weekend.

I am also the Chair of the Lord Williams's School Day Nursery and we would look to run fundraising events at the new clubhouse so a licensed venue is paramount.

The clubhouse committee will properly manage all these events I am sure and when bookings are made I anticipate terms & conditions would be sent with the confirmation of the booking.

Outside of the cricket members, the cricket pitch is also used by passers by walking, dog walkers and families picnicking. All of these people would also be able to enjoy the new facilities that have been built.

More of an issue than having long licensing hours is the problem of teenagers using the cricket pitch to socialise late at night, smoke weed and drink alcohol [many of whom are far too young to be doing these activities]. Groups of teenagers are particularly unruly during the Thame Carnival weekend, during summer exams and then throughout the summer. If the council and the residents surrounding the cricket pitch could focus on reducing and eliminating these types of unruly activity that would be much more beneficial to the Thame area.

Thank you for your consideration.

Victoria Shaw

Aylesbury Road, Thame

From: Guy Holmes
Sent: 04 February 2019 08:01
To: Driscoll, Laura <Laura.Driscoll@southandvale.gov.uk>
Subject: RE: LAPREM/05364/18

Hi Laura,

I live near Thame Cricket Club and I'm also a playing member, but wasn't able to attend the licensing meeting.

I would like to stress the fact that the club has had a license for years and there has never been any issues. It's a club run by volunteers, for the good of the community – so this limits the club's capacity to host events. The club depends on the bar sales to remain viable, therefore benefiting 100's of local people. In the summer, the ground floor is needed for the cricket so I doubt there will be a lot of events.

The new clubhouse is a modern building with excellent insulation and double-glazing, so the noise escaping is very limited – unlike the old one!

The club encourages everyone using the club, whether for bookings or junior coaching, to come by foot, use bikes or share cars.

Best regards,
Guy Holmes

Aylesbury Road, Thame

From: Edward Mather
Sent: 03 February 2019 21:52
To: Licensing South <licensing@southoxon.gov.uk>
Subject: RE Licensing Application: LAPREM/05364/18

Dear Sir/Madam,

I wanted to send in my thoughts regarding Thame Town Cricket Club's application for a club premises licence.

I am a resident of the PEORA area (Rycote Development), and live quite close to the club but was unfortunately unable to attend the recent meeting, however I learnt from a neighbour about the contents of the meeting and it sounds like the subject had been raised by the Chairman but covered in a very one-sided way. I therefore wanted to send in a few of my thoughts.

Thame Cricket club has held a licence for many years and there have been no complaints about the events or licensing hours that I am aware of. Rather, it has always felt like the members were very respectful of the neighbourhood, and considerate to local inhabitants.

There were some concerns about noisy, late-running parties occurring at Church Meadow, however any such parties are organised by volunteers and are very rare events, primarily due to the lack of a large body of volunteers; so I find it difficult to imagine this affecting the neighbourhood much.

There have also been concerns about the level of noise coming out of the clubhouse. However the old clubhouse had no soundproofing and was a very old fashioned, poorly designed building, whereas the new building has the latest double-glazed windows, more modern proofing, and is orientated away from the houses, so I can only imagine the levels of emanating sound being hugely lower, than they were before!!

There were also concerns about the long licensing hours (eg from 09.00 in the morning) listed, however they are surely only listed so for flexibility, in order to cover possible morning events (children's parties, the odd wake etc) but in reality will hardly ever be used; residents surely need not fear drunken rabbles gathering from 9am onwards! They'll all be busy playing cricket!

It seems bizarre to have such a beautiful, useful and adaptable building that will add hugely to the neighbourhood, to be stunted in its licensing application; which would mean it would only be able to fulfil a small percentage of its potential as an excellent entertainment space.

Many thanks for considering this letter.

Best wishes,

Edward Mather

Old Union Way, Thame

Appendix 4: Representations against the application

21st January 2019

Licensing Team
South Oxfordshire District Council
135 Eastern Avenue,
Milton Park
Abingdon
OX14 0SB

Dear Team,

I am writing to object to the Licensing Application by Thame Town Cricket Club, Church Meadow, Thame, OX9 3LT.

These hours are not appropriate for a Cricket Club situated in the centre of a conservation area upon land that is owned by the Thame Council and leased to the Club.

Thame Town Cricket Club are not the only members of the public who use Church Meadows. Having a lease on the land and a new clubhouse built using a large amount of public funds does not give them the authority to develop this new clubhouse into a Bar, Wedding and Party Venue which their website clearly advertises they are offering. This would be very detrimental to the other stakeholders of the public space of Church Meadow who use it throughout the year as a recreational space to walk dogs, play with children, walk and run and generally enjoy the space.

This proposed use of the space would lead to late night revelling after hours and the likelihood of rowdiness during the daytime from inebriated bar users. This would substantially interfere with the stakeholders of Thame's use of this lovely open space.

The new Clubhouse, we are given to understand, cannot become a commercial proposition as they are members of CASG which prohibits the making of more than a small profit to raise funds to run the building. Why does the club need to extend its hours and have a film license and offer commercial activities?

The Cricket Club is engaged in a thoroughly applaudable process of growing young teams both male and female. It is not suitable for drinking to be carried on throughout the day at the centre of these activities. Mothers and fathers do not need to have a bar whilst being with their children or when picking them up. I do not accept this as a reason for all day hours. Nor do those watching a match on TV need to have alcohol at 10am.

Yours sincerely,

Hazel Boundy

Bell Close, Thame

30 Jan 2019

Licensing Team
South Oxfordshire District Council
135 Eastern Avenue
Milton Park
Abingdon OX14 4SB

By email to licensing@southoxon.gov.uk

Dear Sirs

Club Premises Certificate – Objection - Thame Town Cricket Club Church Meadow Thame OX9 3LT

I write to object to the granting of a license in the terms proposed in the recent notice relating to the above on the following grounds:

1. *Inappropriate use for premises* - The new clubhouse was built as a cricket pavilion with additional space for essential cricket and associated sports and certain limited community facilities. Funding included substantial grants for sports facility purposes as the intended use. Whether or not this is the club's actual intention, the application would permit the pavilion building to be used as a general licensed commercial venue. This is considered entirely unsuitable, especially
2. *Sensitive location* - The location of the pavilion is in one of the most sensitive areas of Thame, the centre of the Conservation Area, a protected open space under the Thame Neighbourhood Plan, and adjacent to the town's well known and much-used St Mary's Church. The design of the building reflects its intended sporting use – with doors and a first floor balcony opening directly onto the open space of Church Meadow. The meadow is maintained by the club but used by many people throughout the day and evenings. Noise and disturbance from this central but open location would be likely to have a significant affect on all around.
3. *Greater size and capacity* - The new clubhouse is more substantial and in a far more prominent position than the building it replaced, with two storeys, two independent function areas and a balcony opening onto the open spaces of Church Meadow. It is designed to have a far higher and all-year usage than the previous smaller, outdated and tucked-away clubhouse.
4. *Immediacy* - Our house, 4 Bell Close, is one of a line immediately behind the new clubhouse building, which is less than 20 metres away from our boundary. The rear and main bedrooms of our house immediately overlook the rear and south-east sides of the new clubhouse building. As such we are directly affected by activities in and around the clubhouse.
5. *Church Road implications* - Vehicle access to the clubhouse is via narrow, part residential, Church Road, a cul-de-sac already heavily congested with traffic. The road has a full run of residential properties down one side. Residents there are already considerably affected not only by the traffic but by noise and disturbance from people entering and especially leaving the adjacent Barns Centre. It is already apparent that use of the additional facilities at the Cricket Club is adding considerably to the problem.

6. *Basis of objection* – I accept that the Cricket Club does need a licence to cater for post-match and pure club events and for limited community events as envisaged. Nevertheless I believe that the terms of such a licence must be strictly limited to minimise the risk of unsuitable or excessive use of the premises, on both floors, and the nuisance and disturbance that is liable to result. Church Meadow has unfortunately become the scene of antisocial behaviour, notably on warmer evenings, which is only likely to be encouraged by the immediate proximity of a licenced bar and the inevitable outdoors drinking around it. It is apparent that the limited bar staff facility cannot be expected to monitor the effects, which will then fall back on neighbours, the community and the (limited) police.
7. *Barns Centre* – I would suggest that the terms of any licence should be more limited than those of the adjacent Barns Centre for two main reasons:
 - a. The far more prominent location of the cricket clubhouse and likely greater noise and disturbance affecting neighbouring properties; and
 - b. The need for visitors to the clubhouse to walk or drive past the Barns Centre, which inevitably takes time, with the risk of prolonged disturbance after events.
8. *Community balance* - Whatever the constitutional limitations and good intentions of the current Cricket Club committee and management, a wide licence would inevitably be an encouragement for the club to generate additional revenue from the venue. This will intensify the risk of disturbance, which could become serious. Any licence should therefore be suitably limited to keep a fair balance to enable clubhouse use for cricket / fair community purposes without detriment to neighbouring residents or the peace of Church Meadow itself.

Request

I accordingly object on the grounds set out above and request that, if the committee is disposed to grant a licence, it does so on terms that protect the neighbourhood, specifically:

- **Limiting the sale of alcohol on the premises to 10 pm Monday to Thursday and 10.30 pm on other days;**
- **Specifically requiring that no music (live or recorded) should be played after these same hours or at any time so as to be audible outside the premises;**
- **Specifically limiting showing of films to films of legitimate sporting events no more often than once a month;**
- **Limiting or prohibiting the drinking of alcohol outside the pavilion building.**

Please would you let me have notice of the time and place of the proposed application hearing and the opportunity to speak to these objections.

**Yours faithfully
Charles Boundy**

Bell Close, Thame

Dr & Mrs M Storey
Church Road
Thame

26th January 2019

Dear SODC Licencing Team

License Application Thame Town Cricket Club

We live immediately opposite the entrance road to the Cricket Club and are concerned about some elements of the licensing application.

Unlike most of the Sports Clubs in Thame, the location of the Cricket Club is in a predominantly residential area within the conservation area and we feel this fact should be taken into consideration in relation to this licence application. The late licencing hours for the supply of alcohol and entertainment, in particular on Friday and Saturday, could increase the risk of unacceptable noise and anti-social behaviour occurring. We do recognise that the Cricket Club have policies in place to try and manage these issues both on the premises and in their immediate area. Unfortunately, this cannot be totally controlled and there have been instances of swearing, leaving bottles and broken glass in the street and people using the business car park opposite our house and also behind the Tithe Barn as a handy urinal. The risk of anti-social behaviour is more likely with the late licencing hours and people departing late at night and into the early hours of the morning. Already the Cricket Club have been in contact with the police and Town Council to address these concerns about anti-social behaviour and the prevention of public nuisance on the cricket ground and in the car park; so it is a real concern.

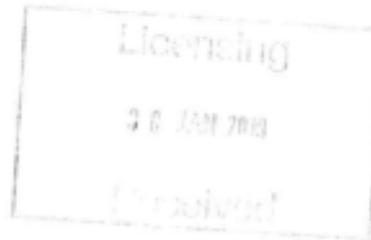
Additionally, there will be more traffic departing the Cricket Club later at night and more taxis picking up as the capacity of the building has increased. This will adversely affect us, as the residents living closest to the entrance, but also impact on the other homes in Church Road as this is the only access /egress road for any vehicles.

We attended a Residents Meeting at the Cricket Club on 17 January to air these concerns and the topic of additional conditions to the licence was raised. The possibility of requiring the club to routinely close the bar earlier, possibly at 11.00pm was discussed.

We would be grateful if the licencing authority would take into account our comments above and also consider the inclusion of any additional conditions regarding earlier bar closure.

Yours faithfully
Mike & Barbara Storey

██████████
 Bell Lane
 Thame
 ██████████



29th January 2019

Licensing Team
 South Oxfordshire District Council
 135 Eastern Avenue
 Milton Park
 Abingdon
 OX14 4SB

Objection to Granting of License at
 Thame Town Cricket Club, Church Meadow, Thame, OX9 3LT

Dear Sir/Madam

Having attended “neighbour awareness” meetings hosted by the Cricket Club during construction of the new pavilion facility it was always stated that the new clubhouse was built as a cricket pavilion with associated sports and community facilities: Judging by the extent of the licensing application (showing of films, music and a significant number of extended drinking hours – from 82½ to 98¼ hours per week) we are now looking at a **full-blown commercial enterprise**.

Extent of commercialisation evidenced by reference to Cricket Club’s website ‘Function Hire’ page (copy attached) which states – “Thame Town Cricket Club’s NEW Pavilion is available for hire **throughout the whole year.....** for meetings, functions and a **wide range of activities** a one-off function, a birthday, a special occasion, a charity day or a weekly meeting for a club, The outer cricket field is also usable for **wedding marquees**. **The 2 floors of the new clubhouse have, if required, a fully licensed bar.....** the licensed bar, is available **fully-manned.....**”. The cricket club have also recruited a **paid Facilities Manager** who the Vice Chairman of the Club at the meeting on 17th January advised as being responsible for “**bookings and events**”.

It was also briefly referred to during meeting of 17th January, that the two other Sports Clubs in Thame, offering similar facilities, are both situated on the **outer side of the outer ring road** and NOT in a residential area (or having congested access issues).

The much larger and more prominent Cricket Pavilion facility, with its non-cricket related activities, is already resulting in noise disturbance to nearby residents: It is envisaged that this will escalate further as more people become aware of the facility – situated as it is in such an idyllic setting i.e. in the centre of the Conservation Area, overlooking the Church Meadow and directly adjacent to the well known and much used St. Mary’s Church.

The significance of the licensing hours, if granted, on the impact on neighbours cannot be stressed too much. Whilst concerns are understandably concentrated on the closing hours of drinking license we are **appalled by the cricket club’s application for a 7 day license to sell alcohol from 9.00 a.m. in the morning** – serious social and well being issues ensue and feel should not be encouraged by any organisation or Authority.

Continued/.....

-2 -

In submitting our objections to initial application we copied Thame Town Council and enquired if they were supporting or objecting to application. **Would respectfully question credibility of Council's support of application based on the following:-**

A/ BIAS

i/ Landlord/Tenant Relationship – the cricket field at Church Meadow being leased by Thame Town Council to Thame Town Cricket Club.

ii/ Joint Development of New Pavilion Project (*as per Issue One – January 2018 of Project Overview*) “Sports Clubhouses are contracted to both Thame Town Cricket Club and Thame Town Council with **all parties working together** to produce this new exciting pavilion”.

iii/ Town Council's Financial Involvement (*as per Town Council's Community, Leisure and Recreation Committee report dated 10th July 2018*) Whilst full financial commitment unknown, this report states “The Council will enter into a Contract with Sports Clubhouses Ltd. For £760,380.00”

iv/ Working Relationships – whilst maintaining appropriate professionalism it is unavoidable, during a project of this type, that bonds of mutual respect have developed between Officers of the Council and Officers of the Cricket Club.

B/ DUE DILIGENCE

i/ No consultation has taken place between residents and any of the Council's Councillors – to solicit any opinions/concerns etc.

ii/ The licensing application was on the Agenda for the Planning and Environment meeting on December 18th - whilst more usually scheduled to be on different dates this meeting was on this occasion (a few days before Christmas) scheduled to take place **sandwiched between** a Full Council Meeting and a Neighbourhood Plan Continuity Meeting (see attached).

iii/ The above three meetings took place consecutively on the evening of 18th December 6.30-7.06/7.10-8.03/8.07-9.07 with a diminishing number of the same councillors attending each meeting (an extremely heavy schedule for even the most experienced/dedicated).

iv/ The licensing application appeared **last** on the Planning and Environment meeting which was to be promptly followed by the Neighbourhood Plan Continuity meeting.

v/ Reference to minutes of Planning and Environment meeting (copy attached) shows a full agenda with extensive minuting of discussions under several headings EXCEPT the last item on the agenda ‘Thame Town Cricket Club, Church Meadow’ which merely says “It was agreed to fully support the Premises License Application” (last on an agenda with meeting about to over-run into Neighbourhood Plan Continuity meeting).

Continued/.....

- 3 -

vi/ In replying to our question as regards the Council's position regarding license application the Town Clerk replied (see attached) that "The Town Council is supportive of the application for the following reasons: a/ **The application is..... no more extensive than the premises license for the previous building**" - this is totally inconsistent with our understanding etc., but if the Councillors also thought the application to be "**no more extensive than the premises license for the previous building**" it may explain why they appear to have merely 'nodded' the application through.

vii/ Re-submission of License Application is on agenda for Planning and Environment meeting on 29th January 2019 (item 7d). Would not envisage any debate by Councillors as agenda states "It is **the Officer's view** that the small amendment would not alter Town Council's continued support of the application".

This project will have a far greater impact, on the quality of life of many residents, than perhaps initially envisaged and would implore The Licensing Authority not to accept this application. Whilst fully understand why many residents would, from a standpoint of Noise, Disturbance and potential for Anti-Social Behaviour, want any form of alcohol licensing totally refused we would, for our part, accept the reality that a license will probably be granted – would ask that alcohol license, if granted, does not exceed the following hours – Sunday 12.00 to 22.00, Monday-Thursday 11.00 to 22.00, Friday/Saturday 11.00-22.30 (Films and music also to be curtailed within these hours).

Yours faithfully



Ray & Julie Chappell

- Encs. - Thame Town Cricket Club – Website 'Function Hire' page
- Thame Town Council – Schedule of Meetings
- Thame Town Council – 18th December 2018 minutes of Planning and Environment Committee Meeting
- Thame Town Council email dated 31st December 2018 regarding license application

c.c. Charles Boundy, Chairman PEORA (Priest End and Oxford road Residents Association)



Home Club Information Men's Cricket Women's Cricket Junior Cricket News
 Calendar Shop Location Contact



Function Hire

Thame Town Cricket Club's NEW Pavilion is available for hire throughout the whole year and can be used as a room for meetings, functions and a wide range of activities. Whether it is for a one-off function for a birthday, a special occasion, a charity day or a weekly meeting for a club, the facilities at Thame Town Cricket Club provide an ideal venue in Thame. The outer cricket field is also usable for wedding marquees and sporting events, with free parking available.

The 2 floors of the new clubhouse have a complete range of facilities including new domestic kitchens, toilets, changing rooms and, if required, a fully licensed bar. The kitchens are fully functional with cookers, microwaves, fridges, freezers and a dish washer, as well as a full range of cutlery and crockery.

- Ground Floor (80 sq meters) - £20/hour
- First Floor (100 sq meters) - £25/hour

If you require the use of the licensed bar, it is available fully-manned at a small additional cost.

For further information on hiring Thame Town Cricket Club's Pavilion, please contact Jackie Phippen

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Latest News



Thame Cycling Club celebrates 5th Anniversary!

21st January 2019



AGM 2019 Announcement

17th January 2019



New sponsorship partner announced for 2019

24th December 2018



Mayor of Thame cuts ribbon to open new clubhouse

22nd December 2018

An exciting new era dawns for TTCC

Tues 13 Full Council
Tues 27 Planning & Environment

December 2018

Tues 18 Full Council (Additional)
Tues 18* Planning & Environment
Tues 18* Neighbourhood Plan Continuity

January 2019

Tues 8 Planning & Environment
Tues 22 Full Council (Precept)
Tues 29 Planning & Environment
Tues 29* Neighbourhood Plan Continuity

February 2019

Tues 5 Community, Leisure & Recreation
Tues 12 Policy & Resources
Tues 19 Planning & Environment
Tues 26 Full Council

March 2019

Tues 12 Planning & Environment
Tues 12* Neighbourhood Plan Continuity
Tues 26 Annual Town Meeting (7.30pm)

April 2019

Tues 2 Planning & Environment
Tues 2* Community, Leisure & Recreation
Tues 9 Policy & Resources
Tues 16 Full Council
Tues 30 Planning & Environment

May 2019

Thurs 2 Elections
Tues 7 Induction Training
Tues 14 Full Council Annual Meeting
Tues 21 Planning & Environment
Tues 21* Neighbourhood Plan Continuity

* Where a meeting is scheduled on the same evening as Planning & Environment, an estimate of start time will be published on the agenda, and the meeting will not start before that time.

** Additional meetings for the following will be held as required: Council, Budget Working Group and Personnel Committee.

1 [\(https://plus.google.com/share?url=https://www.thametowncouncil.gov.uk/thame-town-council/about-the-town-council/council-meetings/agendas-minutes/planning-environment/18-december-2018-minutes-draft/\)](https://plus.google.com/share?url=https://www.thametowncouncil.gov.uk/thame-town-council/about-the-town-council/council-meetings/agendas-minutes/planning-environment/18-december-2018-minutes-draft/)

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18 December 2018 Minutes

THAME TOWN COUNCIL

Minutes of a Meeting of the Planning & Environment Committee held on 18 December 2018 at 7.10pm In the Upper Chamber, Thame Town Hall.

Present: Cllrs B Austin, D Bretherton (Deputy Chairman), P Cowell, M Deacock, H Fickling (Chairman), C Jones, A Midwinter (Town Mayor), M Stiles and T Wyse

Non Voting:

Cllr Dyer

Officers:

G Markland, Neighbourhood Plan Continuity Officer

A Oughton, Committee Services Officer

1. Apologies for Absence

Apologies for absence were received from Cllrs Dodds (SODC) and Emery (Council Business).

2. Declarations of Interest and Dispensations

Cllr Fickling declared an interest in planning application P18/S3874/III as she had provided professional advice to the applicant. Cllr Fickling did not take part in discussion or vote on this item.

The Committee Services Officer reminded Members there is a general dispensation in place which allows the Town Council to discuss planning and licencing applications that impact on Thame Town Council. On the agenda this applied to planning application P18/S3895/FUL and Item 7, the premises licence application for Thame Town Cricket Club.

3. Public Participation and Public Questions

Mr Anderson spoke in favour of planning application P18/S3531/FUL, he had worked in the fitness industry for nearly 20 years training, working as a personal trainer and managing gyms. The biggest thing that makes the most difference is not the number of pieces of equipment or size of the facility but the difference it makes to people's lives.

The applicant and his team have introduced me to the concept they have for the Invictus scheme, creating a community; a hub not just for excellence but an opportunity to help people at every stage of their fitness journey. Nationally there is an epidemic of obesity and inactivity in adults and children. There are clear links between physical well-being and mental health. Invictus cannot solve all the problems in Thame related to fitness and well-being but this centre can be part of the solution.

Mr Emmett spoke in favour of planning application P18/S3531/FUL as the agent for the application. Changes have been made to the scheme following the concerns raised by the Town Council. The on-site parking is now 35 spaces plus 20 cycle racks. Parking will also be available in other nearby units. The facility will be at its busiest after 5.30pm when parking in Dormer Road and Lupton Road by other commercial units ceases. There are also two bus stops along Wenman Road. It is anticipated that gym users will come from nearby residential areas and also the adjacent commercial park, all within walking distance of the facility ensuring the parking requirement is covered. There are no safety issues related to the introduction of the applicant's commercial vehicles.

SODC Sports & Leisure are supportive and 130 letters of support from individuals have been received. The squash court has been replaced by a fitness studio. Different facilities will be available to those already offered at the two established gyms in Thame and the gym at the Rugby Club. Sports and Leisure is not a B class use. After marketing the property by a commercial agent for 12 months no other offers have been received. B8 class use generates the lowest employment of all B class uses, the former carpet warehouse employed 6 people. The gym will create 14 jobs mainly for younger people. The sports and leisure use more than meets the test of the exceptions to Thame Neighbourhood Plan Policy WS12. If concerns persist over B class use the applicant is prepared to accept a planning condition that in the event the gym was to fail the building would revert to its original B class use.

After answering a number of questions, along with the applicant the Committee then discussed and agreed a recommendation on planning application P18/S3531/FUL, Amendment No. 1.

4. Minutes

The Minutes of the meeting held on 27 November 2018 were confirmed as a correct record and signed by the Chairman.

5. Planning Applications

1057

P18/S3531/FUL – UNIT 3, WENMAN ROAD

Amendment No. 1

Change of use from B8 (Storage and Distribution) to D2 (Indoor Sports and Leisure) incorporating internal alterations (car parking redesigned, cycle stands amended, disabled access ramp and delivery door added and internal layout altered as shown on amended plans and additional information received 23 November 2018).

OBJECTS

1. Contrary to Thame Neighbourhood Plan Policy WS12
2. Parking provision – contrary to Core Strategy T2 – Parking in line with the District’s maximum parking standards.
3. Ancillary business use.

Cllr Dyer left the meeting following this item.

1072

P18/S3537/HH – CLARENDON HOUSE, MORETON

Alterations to car port to create an enclosed double garage and extension to hardstanding driveway.

NO OBJECTIONS

Subject to:

1. The double garage being retained as such in perpetuity and not adapted for living purposes.
2. The hard standing driveway is permeable.

Neighbourhood Plan Policies: ESDQ16, ESDQ20, ESDQ22, ESDQ26, ESDQ27, ESDQ28, ESDQ29

SODC Local Plan Policies: CON7, D1, D2, D4, T2

Core Strategy Policies: CSQ3

1073

P18/S3870/HH – 1 CONDUIT HILL RISE

Demolish existing garage in rear garden and existing conservatory. New single storey rear and side extension along with small front porch and loft conversion.

NO OBJECTIONS

Neighbourhood Plan Policies: ESDQ16, ESDQ28, ESDQ29

SODC Local Plan Policies: D1, D2, D4, H13, T2

Core Strategy Policies: CSQ3

1074

P18/S3895/FUL – THAME BARNS CENTRE, CHURCH ROAD

Insertion of two new windows in the eastern elevation of the existing building.

FULLY SUPPORTS

Neighbourhood Plan Policies: ESDQ15, ESDQ16, ESDQ19, ESDQ20

SODC Local Plan Policies: CON5, CON7, D1, D4

Core Strategy Policies: CSQ3, CSEN3

1075

P18/S3412/HH – 33 QUEENS ROAD

Extension of existing single storey rear extension.

NO OBJECTIONS

Neighbourhood Plan Policies: ESDQ16, ESDQ28

SODC Local Plan Policies: D1, D4, H13

Core Strategy Policies: CSQ3

1076

P18/S3977/HH – PROSPECT COTTAGE, MORETON

Re-location of an existing studio garden building from the southern to the northern boundary within the garden of Prospect Cottage.

NO OBJECTIONS

To note planning application P17/S4415/FUL for the proposed relocation of Thame Cattle Market is scheduled to be discussed by the District Planning Committee on 19 December 2018. Following ongoing work with the applicant over the past year, the technical matters have now been resolved and the District Planning Officer's recommendation will be to approve the application.

It was agreed Officers will write to the District Council and thank them for the opportunity to attend the Planning Committee meeting but that it was felt there was no need to make further representations than those previously submitted. That is, as the site is outside of the Parish, the Town Council did not make a recommendation but restricted its response on the initial application to comments and residents' observations. Further comments were supplied following amendments in September 2018.

7. Thame Town Cricket Club, Church Meadow

It was agreed to fully support the Premises Licence application.

8. Reports from Town Council Representatives

a) Transport Representative – Cllr Stiles reported that the draft minutes of the Parish Transport Representatives meeting held on 9 October 2018 had been circulated to Members.

9. For Information

The items for information were noted.

The meeting concluded at 8.03pm

Signed
Chairman, 8 January 2019

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Twitter: [@ThameTC](http://www.twitter.com/thametc) (http://www.twitter.com/thametc)

Opening hours:

Mon to Weds: 9:00 to 17:00

Thurs: 10:00 to 17:00

Subject: RE: OBJECTION TO GRANTING OF LICENSE AT THAME CRICKET CLUB
From: Graham Hunt (Graham.Hunt@thametowncouncil.gov.uk)
To: rayandjuliechappell@yahoo.co.uk;
Date: Monday, 31 December 2018, 14:23

Ray

Thank you for sharing your concerns about the Thame Town Cricket Club premises licence application.

The Town Council is supportive of the application for the following reasons:

- a) The application is not as extensive as that of the adjacent Barns Centre, and is no more extensive than the premises licence for the previous building.
- b) The Cricket Club lease requires their hours of operation to be within those of the adjacent Barns Centre.
- c) To ensure legality, the Premises Licence has to cover the exceptional circumstances, not the norm. The Cricket Club are unlikely (and I think unable) ever to use it to its full extent.
- d) The layout and capacity both impose significant limitations on what the building can be used for.
- e) Any films will only be very occasional – and more typically for cricket-themed films and to aid cricket coaching.
- f) Any incidental music, live or recorded potentially requires licensing – including background music for classes.
- g) It is not in the interests of the Cricket Club to annoy their neighbours – and there are nuisance restrictions in the lease which we can enforce if necessary.

I have asked the Cricket Club to prepare a statement on their intended usage, so that local residents can be reassured. There is some indication of intended usage in their press release before Xmas, which I attach.

With regard to the marquee on 29/12/18, this was for the wedding reception of a club member. Permission was granted for that in December 2017 and the club shared advance information with local neighbours, as attached. It was also mentioned at both neighbour meetings. In the 3.75 years that I have been here at Thame Town Council I am aware of around 8 such events involving a marquee (including the annual club summer ball), all of which have been discussed in advance with the Town Council, and permission granted accordingly. As part of granting permission, we remind the cricket club of the need to seek appropriate licensing authority from SODC, plus we remind them of the “no public nuisance” tenant obligations in the lease. I expect the frequency (around 2-3 a year – including the club summer ball) to remain similar.

Finally, for information, the personal license holder has also established that an amendment to the application may be required – to allow the serving of coffee between 23:30 and midnight on Friday / Saturday. Again, this is a just in case inclusion, to stay legal.

Regards

Licensing Team
South Oxfordshire District Council
135 Eastern Avenue
Milton Park
Abingdon OX14 4SB

1st February 2019

And by email to licensing@southoxon.gov.uk

Dear Sir/Madam

Club Premises Certificate – Objection - Thame Town Cricket Club Church Meadow Thame OX9 3AJ

We write to object to the granting of a license in the terms proposed in the notice dated 8 January 2019 relating to the above on the following grounds:

1. *Inappropriate use for premises* – It would appear the Thame Town Cricket Club is attempting, in this application, to turn the new pavilion, effectively, into a public house! There is a perfectly good pub, The Six Bells, only a few hundred metres away. The new clubhouse was built as a cricket pavilion with additional space for essential cricket and associated sports and community facilities. It was not intended to be used as a general licensed commercial venue as this application would permit. This is especially important as the design of the building reflecting its intended sporting use – with doors and a first-floor balcony opening onto the open space of Church Meadow, features which are entirely unsuitable for the extent of uses and hours of use now proposed.
2. *Sensitive location* - The location of the pavilion is in one of the most sensitive areas in the centre of the Conservation area in Thame. The clubhouse opens out onto the open meadow with cricket pitches in the centre. Noise and disturbance from this central but open location will have an immediate and significant affect on all around.
3. *Greater size and capacity* - The new clubhouse is more substantial and in a far more prominent position than the building it replaced, with two storeys, two independent function areas and a balcony opening onto the open spaces of Church Meadow.
4. *Immediacy* - Our house, 2 Bell Close, is one of a line immediately behind the new clubhouse building, which is less than 40 metres away from our boundary. The rear and main bedrooms of our house immediately overlook the rear and south-east sides of the new clubhouse building. As such we are directly affected by activities in and around the clubhouse.

5. *Church Road implications* - Vehicle access to the clubhouse is via a narrow street, Church Road, which is a cul-de-sac already heavily congested with traffic. The road has a full run of residential properties down one side. Residents there are already considerably affected not only by the traffic but by noise and disturbance from people entering and especially leaving the adjacent Barns Centre. It is already apparent that use of the additional facilities at the Cricket Club is adding considerably to the problem.

6. *Considerations:*
 - a. The club previously operated under a licence limiting the sale of alcohol to 12.00-22.30 on Sundays and 11.00-23.00 on the other days of the week (per email 7 January from Laura Driscoll [LD]). The club believed (per Angus Lachlan) that they could operate the new premises under the old licence so, presumably, were content that those hours would be sufficient for the club's needs. The previous arrangement also limited the number of temporary event notices to 15 per annum covering a maximum total of 21 days and this was sufficient
 - b. While we understand that the Cricket Club does need a licence to cater for post-match and pure club events and for limited community events as envisaged, we strongly believe that the terms of such a licence must be strictly limited so as to minimise the risk of unsuitable or excessive use of the premises – on both floors of function rooms.
 - c. The club is seeking to avoid the need for temporary event notices, which implies it wishes to have more than 15 events per annum that would need one under the old licensing hours – this seems excessive for a Cricket Club.
 - d. Thame Town Council supported the new application in the belief that it would be “no more extensive than the premises licence for the previous building” (email from Graham Hunt 31 December 2018). This is clearly inconsistent with the facts. One might infer that, if the Clerk to Thame Council advertently or inadvertently misinformed the Thame Town Councillors, this may explain why Thame Town Council gave unqualified support to the application – it may not have given that support if the true position were known by all.
 - e. The cricket clubhouse is a stand-alone building built as a pavilion and not for general licensed use. It is in a highly prominent position where noise and disturbance will carry – even more on warm nights – seriously affecting many neighbouring properties. This has already happened, even in December, within a few weeks of the clubhouse opening and in direct contravention of the club's proposed condition regarding keeping external doors and windows closed when there is amplified music or speech! Adults using the pavilion at an evening function (a 40th birthday celebration for a club member, who might have been expected to show more consideration) played a game of table football outside the pavilion on the adjacent decking with the bi-fold doors open and loud music blaring out across the pitch and affecting neighbours. A video clip has been sent to Laura Driscoll of the incident.
 - f. Visitors to the clubhouse have to walk to their cars and then walk or drive past the Barns Centre, a process that will inevitably take time and create disturbance after social events. For the clubhouse to have the same hours as the Barns Centre would have the same effect as extending the Barns Centre licensing hours

7. Request

Given the considerations set out in 6 above, we request that, if the committee is disposed to grant a licence, it does so on terms that protect the neighbourhood, specifically:

Element of the licence application	Thame Town Cricket Club request	Our request
Films	Friday and Saturday 18.00-22.30 Sunday 18.00-22.00	No objection
Live and recorded music	Friday and Saturday 23.00-23.30	No extension to the standard allowed hours of 23.00
Late night refreshments	Friday and Saturday 23.00-23.45	No objection
Sale of alcohol	Sunday to Thursday 09.00-22.45 Friday and Saturday 09.00-23.45	Sunday to Thursday 12.00-22.00 Friday and Saturday 12.00-22.30

Please would you let us have notice of the time and place of the proposed application hearing and the opportunity to speak to these objections?

Yours faithfully

Andy & Gill Hamment

From: Georgina Evans
Sent: 31 January 2019 11:59 AM
To: Licensing South
Subject: Thame town cricket club

Dear Sir/Madam

I am writing to object to the granting of a license in the terms proposed in the January meeting. I wholeheartedly agree with all my neighbours in the points raised in their letters to you on this subject. I don't feel I need to reiterate all that they have said but do want to inform you that I concur with their thoughts. My house and garden back onto the cricket field and I do not relish the aftermath after the cricket pavilion bar is closed if the hours are past 10.30pm. There will certainly be noisy behaviour if not rowdy behaviour.

Yours faithfully
Georgina Evans

Bell Lane, Thame

Licensing Team
South Oxfordshire District Council
135 Eastern Avenue
Milton Park
Abingdon
OX14 4SB

4 February 2019

Representation

Thame Town Cricket Club
Church Meadow
Church Road
Thame
OX9 3LT

Club Premises Certificate Application

Representation Details

Licensing Objectives:

- The Prevention of Crime and Disorder
- Prevention of Public Nuisance

Details of Representation

Residents named in this Representation object to the Club Premises Certificate Application made by Thame Town Cricket Club on the basis of the objectives highlighted above.

It is the concern of the listed residents, who live around Thame Town Cricket Club that the application to licensable activities and associated timings will cause significant disruption, nuisance and disorder to a quiet residential and conservation area at anti-social times. The streets surrounding Thame Town Cricket Club (Church Road, Bell Close) are home to a large number of elderly residents and families with small children.

The area already has Thame Barns Centre, on Church Road, which operates events during the day and evening that are very busy in spring, summer and autumn periods for weddings and other celebrations. At the height of summer, Thame Barns Centre has Friday and Saturday night events every weekend for up to 150 people with dancing and a disco. It is licenced until 11.30pm which means attendees leave the area on foot or by car/taxi up until 12.30pm.

Residents of Church Road already experience anti-social behaviour and disorder from night time events at Thame Barns Centre and from a summer event that happens on the cricket field organised through Thame Town Cricket Club.

We feel that adding to adding to the events in our conversation area will do the following:

- Significantly increase the amount of noise from attendees leaving the events up to **23:45 (Sun – Thur)** and **00:45 (Fri – Sat)** (timings worked out from a drink-up period, getting ready to leave and then walking from the cricket club).

- Drunken behaviour (vomiting outside of our homes) and verbal abuse outside our homes at the above times (these activities have been experienced from The Barns Centre night events).
- Traffic disruption – late night pick up/ taxi collections and speeding traffic (cars are 1.2m away from a pedestrian once we step outside of our front door)
- Loud playing of music that is audible all along Church Road
- Litter – leaving empty alcohol bottles and general debris from the event

The disruption of Thame Barns Centre events has led to complaints to the Centre and logged calls to the police with a visit from South Oxfordshire County Council Environmental Health department.

The additional hired events from Thame Town Cricket Club will further add to this disruption but on a seven day a week basis and later into the night to around 1pm. This is not in the interests of those who live in the area and is not acceptable. Residents should be the priority over commercial activity.

Before the community meeting on 17 January 2019, we have attempted to meet with Thame Town Cricket Club to discuss their planned operations and our requirements as residents but they were not forthcoming. Their only communication had been via email, stating that they will ask attendees of events to walk to the venue where possible and that user's should respect the neighbours when leaving the venue. Since that meeting, organised by the Licencing Department, we have had no additional communication with the cricket club even though we have asked them to be neighbourly and discuss their plans.

Suggestion

As residents of the majority of homes surrounding the Thame Town Cricket Club, we request that no club premise certificate is given to the applicant.

We should be happy to receive communications on this matter via phone or email and we should be happy to provide a representative at any hearing.

Contact Details:

Isobel McLocklin, Church Road, Thame
Emma and Andrew Caley Chetty, Church Road, Thame
Andre & Maria Boeke, Church Road, Thame,
Tina Russell, Church Road, Thame
Pat Marckus, Church Road, Thame
David & Shirly Clifton, Church Road, Thame
Dawn & Jeremy Lowe, Alms Houses, Thame
Karen Ross, High Street, Thame,

Yours sincerely

[letter signed by all above named]

Appendix 5: Map showing location of streets from where representations have been received

Blue oval: representation in favour of the application

Orange rectangular: representation against the application

